

**DELAWARE TOWNSHIP BOARD OF SUPERVISORS**

**Regular Meeting**

**\*\*in person & via zoom\*\***

**January 13, 2021 at 6:00 p.m.**

**MINUTES**

**WORKSHOP** – called to order at 6:00 p.m.

**Motion** to recess the workshop was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

**Motion** to open executive session regarding personnel was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

**Motion** to close executive session was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

**Motion** to reopen workshop was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

The following items were discussed in the workshop:

- PMLE 5,6,7 building use requests – *no hall use through end of February.*
- Wild Acres building use requests – *no hall use through end of February.*
- PA DEP Pine Crest Lake Dam inspection – *follow up with Boucher & James.*
- Fee schedule & municipal fees for building permits – *motions added.*
- Planning Commission letter of interest – *re-advertise.*
- Purchase of Computers – *obtain quote for installation.*
- Tax Collector payments – *resolutions on next meeting agenda.*

**Motion** to adjourn the workshop was made by Ms. Neufeld at 6:56 p.m. with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

**REGULAR MEETING**

**Call to Order** was at 7:02 p.m.

**Pledge of Allegiance**

**Roll Call:** Rick Koehler (via zoom), John Henderson, Jane Neufeld, Krista Predmore, and Thomas Farley, Solicitor.

**Public Comment on the Agenda** – none

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated December 17, 2020 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

2. **Motion** to accept the Minutes from the Board of Supervisors organizational meeting dated January 4, 2021 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
3. **Motion to pay General Fund bills dated December 31, 2020 in the amount of \$36,134.21** was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.
4. **Motion to pay Recreation Fund bills dated December 31, 2020 in the amount of \$2,711.65** was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.
5. **Motion to pay General Fund bills dated January 13, 2021 in the amount of \$38,553.93** was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.
6. **Motion to pay Recreation Fund bills dated January 13, 2021 in the amount of \$2,576.40** was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.
7. **Motion to pay Liquid Fuels bills dated December 31, 2020 in the amount of \$2,473.14** was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.
8. **Motion to pay Delaware Township Volunteer Fire Company 2020 3<sup>rd</sup> quarter tax distribution in the amount of \$15,301.32** was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.
9. **Motion to pay Delaware Township Volunteer Fire Company 2020 4<sup>th</sup> quarter tax distribution in the amount of \$3,545.73** was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

**OLD BUSINESS:**

10. **Motion** to open lawn maintenance bids.
  - a. Wayne's Lawn Care & Landscaping in the total amount of \$22,400.
  - b. Blake's Lawn Care, LLC in the total amount of \$24,750.was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.
11. **Motion** to table lawn maintenance bids for review was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

**NEW BUSINESS:**

12. **Motion** to award the Park Road Bridge project to Wayco Incorporated in the amount of \$79,955.75 was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

**13. Motion** to award the Log & Twig Road Bridge project to Minichi, Inc. in the amount of \$44,000.00 was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

**14. Retroactive Motion** to accept the resignation of Lori McCrory effective January 1, 2021 was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

**15. Retroactive Motion** to advertise for a full-time office assistant was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

**16. Motion** to hire Leah Kirk as full-time office assistant at a rate of \$15 per hour was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

**17. Motion** to rescind the appointment of Rick Koehler as temporary Zoning Officer for Delaware Township was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

a. **Motion** to appoint Ron Tussel as temporary Zoning Officer for Delaware Township at a rate of \$25 per hour with mileage reimbursement was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

**18. Motion** to approve the application for license to operate a junk yard for 21<sup>st</sup> Century Restoration and Sales, Inc. located at 1756 Route 739 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: Abstain: Henderson. Yay: Neufeld and Koehler. Nay: None. **Motion** carries.

**19. Motion** to approve the following lot improvement as recommended by the Planning Commission at their meeting on January 5, 2021:

a. Addarich – Birchwood Lakes 13-94-4A

was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

**20. Motion** to approve the following unimproved property located within Delaware Township be sold from Pike County Repository:

**PREVIOUS OWNER:** Player, Donald & Frances J

**SALE NUMBER:** Sale # 13-068

**CONTROL NUMBER:** 02-0-030906

**DESCRIPTION:** Lot 17ABC Blk B107 Sec15 Birchwood Lakes

**MAP NUMBER:** 149.04-02-13

**BIDDER:** Dennis P. Williams, 147 Doolan Road, Dingmans Ferry PA 18328

**AMOUNT OF BID:** \$ 1,250.00

was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

21. **Motion** to approve Ehrlich contract renewal for Akenac Park in the amount of \$756.00 for commercial pest general maintenance service was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.
22. **Motion** to approve Ehrlich contract renewal for Akenac Park in the amount of \$1,956.00 for commercial exterior only crawling/stinging insects was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.
23. **Motion** to approve contract renewal with Aquatic Environment Consultants, Inc. for lake management in 2021 in the total amount of \$3,500 was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.
24. **Motion** to approve Powell's Sales and Service, Inc. estimate #24273 in the amount of \$794.80 was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.
25. **Motion** to approve quote no. 5440 from Gledhill Road Machinery in the amount of \$1,375.16 plus \$150 in shipping for repairs to truck 5 was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.
26. **Motion** to approve estimate from Kenworth of PA for repairs to truck 5 in the amount of \$4,589.08 was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.
27. **Motion** to approve Delaware Township Volunteer Fire Company's park use request for annual ice rescue training on Sunday, January 24, 2021 from 9am to 2pm was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.
28. **Motion** to approve Delaware Township Volunteer Fire Company's park use request to conduct training and drills on Tuesday nights from March 15, 2021 through November 30, 2021 was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.
29. **Motion** to approve field use request by Pike County Women's Softball League for fields 1 and 3 on Sundays 3:30pm to 8:00pm, Tuesdays and Thursdays from 6:15pm to 9:00pm from June 6<sup>th</sup> through August 15, 2021 was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

- 30. Motion** to approve field use request by Couples Fall Softball League for fields 1 and 2 on Sundays from August 22, 2021 through November 21, 2021 from 12pm to 6:00pm was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.
- 31. ADDED Motion** to approve no municipal hall usage by outside organizations due to COVID-19 through the end of February was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.
- 32. ADDED Motion** to adopt Resolution 2021-01 regarding building permit fees was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.
- 33. ADDED Motion** to adopt Resolution 2021-02 regarding the Delaware Township fee schedule was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

**ANNOUNCEMENTS by Mr. Henderson:**

PA American Water Virtual Information Sessions on Customer Assistance Programs 1/14 at 4pm. Go to <https://bit.ly/2JWLHNA> to access the live sessions.

Free Covid Testing – 9am to 6pm on the following date: 1/12, 1/13, 1/14, 1/15 and 1/16 at Park & Ride on Route 739, Dingmans Ferry. No appointment necessary. Bring photo id and insurance card. Patients are not required to show symptoms to be tested. Anyone can get tested.

Zoning Hearing Board Public Hearing – Wednesday, January 20, 2021 at 6:15 p.m. – to consider an application for a variance for a single-family dwelling in the Wild Acres subdivision, residential zone. The applicant is requesting relief from Section 110.8C of the Delaware Township Zoning Ordinance pertaining to yard setback regulations. Applicant's request concerns a deck within the side setback and a shed in rear and side yard setback. The property description is Lot 9 Block W-1506 Section 15, Tax Map No. 168.04-08-24.001.

**PUBLIC COMMENT** – Public comment consisted of but was not limited to Mr. Witkowski questioning who was performing the COVID testing in Delaware Township, when the bridge work approved would be conducted and if the Weis traffic flow issues were addressed.

**Motion to adjourn** the meeting was made at 7:28 p.m. by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

Respectfully Submitted,

Krista Predmore  
Administrator